

Old Pine Community Center (OPCC) has an immediate opening for the full-time position of Executive Director.

OPCC was established at 4th & Lombard Streets in Society Hill in the mid-70s as a partnership between Old Pine Street Church, St. Peter's School, and the Presbyterian Historical Society. From its modest first program initiatives serving seniors, pre- and after-school students, and the local community, OPCC continues to be a welcoming environment for neighbors as well as those in need, offering a wide breadth of critically needed services such as child care and youth programming, 12 step programs, "Saturday for Seniors", food programs, homeless programs, adult education and many more. OPCC is also a popular rental site for meetings, recreation, and classes and counts on such fees to help fund its many non-fee services.

The Executive Director will lead OPCC's efforts in the implementation of the agency's strategic plan (currently being developed), an aggressive fund raising program, and collaborating with our partners at St. Peter's School, Old Pine Street Church, and other supporting organizations.

Therefore, the successful candidate will have:

- * a Bachelor's degree; Master's degree preferred
- * a minimum of seven years in the nonprofit sector, with demonstrable experience in facilities and event operations, program development and management, fund raising, marketing, and community outreach.

Interested candidates should review the full Job Description linked [here](#). A one page cover letter should cite specific accomplishments which qualify you to fulfill the requirements of this position. Please include salary range considerations in the cover letter for this position.

Qualified candidates only should forward their resume and cover letter statement of accomplishments to LDaney@aol.com. Electronic submissions only. No phone calls, please.

Old Pine Community Center is proud to be an equal opportunity workplace.